

# Contract proof checklist

To help you check contract proofs produced by print suppliers at production stage, we have compiled the following prompt list.

Item number .....

Description .....

## General

- Check the proof carefully against the 'Approved for Repro' proof supplied by Point 6. Tick each element/page.
- Check images carefully.
- Check all codes are correct (if applicable).
- When applicable, check Cromalins from the print suppliers against the ones supplied by Point 6 for colour accuracy.
- If approved, please sign the Approval Form supplied by Point 6 and fax it to the print suppliers. Keep colour laser for your reference.
- IF NOT APPROVED PLEASE CONTACT POINT 6 IMMEDIATELY.

**If you have any queries, please don't hesitate to contact us.**